Directorate of Urban Local Bodies, Haryana, Panchkula

NOTICE FOR ENGAGEMENT OF TAXATION EXPERTS/ASSOCIATES AND SANITATION EXPERTS/ASSOCIATES ON CONTRACT BASIS

Online applications are hereby invited from interested candidates for engagement of 138 (62+76) Taxation Experts/Associates and 57 Sanitation Experts/Associates in the municipalities in the State of Haryana on Contract Basis. The details of essential qualification, experience, remuneration etc. for such engagements are as under :-

Sr. No.	Name of Post	No. of Posts	Qualification	Monthly remuneration (in Rs.)
(a)	(b)	(c)	(d)	(e)
1.	Taxation Experts	62	Chartered Accountant	1,00,000/-
2.	Taxation Associates	76	MBA (Finance as Major)/ Post-graduate diploma in Management (Finance as Major) or equivalent from a recognized university or institute (minimum from top 50 colleges/institutions as per latest National Institutional Ranking Framework (NIRF), Ministry of Education as available on the date of advertisement of the said engagement).	50,000/-
3.	Sanitation Experts/ Associates	57	Bachelor Degree in Environmental Science or Environmental Science & Engineering from any recognized university or technical institution (minimum from top 50 colleges/institutions as per latest National Institutional Ranking Framework (NIRF), Ministry of Education as available on the date of advertisement of the said engagement);	50,000/-
	Total	**195**		

Note:-

(i) Additional marks will be given for having worked in Government Departments or PSUs or Boards or Corporations or Authorities.

(ii) The number of posts proposed above are indicative and may be increased or decreased as per requirements.

The evaluation criteria contains qualification, experience for the same will be allotted for the post of **Taxation Experts** as under: -

Sr. No.	Details	No. of Marks
1.	Percentage of marks obtained in Chartered Accountant x 0.60	60 Marks
2.	Chartered Accountant (C.A) with – • ICAI merit list (Top 50 rank holder) - 20 marks • Final examination cleared in first attempt – 15 marks • Cleared in multiple attempts - 10 marks	20 Marks
3.	Experience in relevant field related to Accounting/taxation/financial management (02 marks for each completed year and maximum up to 10 marks). These marks will be allotted only to such candidates who are having experience of more than 2 years.	10 Marks
4.	Experience of working in Government Departments or PSUs or Boards or Corporations or Authorities for minimum duration of 1 year. **The criteria for allotting marks will be as under :-** 1 to 2 years - 05 marks Above 2 years - 10 marks	10 Marks
Total		**100 Marks**

The evaluation criteria contains qualification, experience for the same will be allotted for the post of **Taxation Associates** as under: -

Sr. No.	Details	No. of Marks
1.	Percentage of marks obtained in (MBA/PGDM)x 0.60	60 Marks
2.	MBA (Finance)/ Post Graduate Diploma in Management (Finance) from College/University in latest National Institutional Ranking Framework (NIRF), Ministry of Education as available on the date of advertisement of the said engagement. **Ranking :** Among top 10 - 20 marks 11-30 - 10 marks 31-50 - 10 marks	20 Marks
3.	Experience in relevant field related to Accounting/taxation/financial management (02 marks for each completed year and maximum up to 10 marks). These marks will be allotted only to such candidates who are having experience of more than 5 years.	10 Marks
4.	Experience of working in Government Departments or PSUs or Boards or Corporations or Authorities for minimum duration of 2 years. **The criteria for allotting marks will be as under :-** 2 to 3 years - 05 marks Above 3 years - 10 marks	10 Marks
Total		**100 Marks**

The evaluation criteria contains qualification, experience for the same will be allotted for the post of **Sanitation Expert/Associates** as under: -

Sr. No.	Details	No. of Marks
1.	Percentage of marks obtained in minimum required qualification as mentioned in the engagement information notice x 0.60	60 Marks
2.	**Qualified Gate Score (Out of 100) –** • Above 75 - 10 marks • Above 50 to 75 - 07 marks • Between minimum qualifying Score to 50 - 05 marks **Note – The valid GATE score for previous year or the last notified, whichever is available, will only be considered.**	20 Marks
3.	Experience in relevant field related to Solid Waste Management, Environmental Science & Engineering (04 marks for each completed year and maximum up to 20 marks). These marks will be allotted only to such candidates who are having experience of more than 5 years.	20 Marks
4.	Experience of working in Government Departments or PSUs or Boards or Corporations or Authorities for minimum duration of 2 years. **The criteria for allotting marks will be as under :-** 2 to 3 years - 05 marks Above 3 years - 10 marks	10 Marks
Total		**100 Marks**

Tenure of Engagement:

(i) The candidates who will be willing to work in any municipality or at any other office under the control of Urban Local Bodies Department in the State shall be engaged initially for a period of one year which may be further extended upto three years based on year to year satisfactory performance of the individual Expert.

(ii) The candidates will provide their choice for three places of posting.

(iii) Either party may terminate the engagement by giving a mandatory minimum of 30 days notice to each.

(iv) The contractual services will be liable for termination at any time before the expiry of the contract period on account of poor performance or misconduct or as per requirement, by serving 30 days written notice.

Selection Procedure:

(i) The applications will be scrutinized at Directorate Urban Local Bodies level by a committee and candidates will be shortlisted based on merits. .

(ii) Preference will be given to the candidates having Doctor of Philosophy (PhD), Master's Degree or Toppers of Bachelor's Degree in the prescribed streams only.

(iii) The decision of the department will be final and no further correspondence will be entertained in this regard.

The interested and eligible candidates shall have to submit their applications online only on the link https://recruitment.ulbharyana.gov.in up to 30th September. No physical application shall be entertained for such engagement.

Further, all candidates are advised to visit the website of the Department https://ulbharyana.gov.in/Home/RecruitmentDetails regularly for updating themselves regarding date of test, result, date of interview and final selection of candidates.

Dated: 08.09.2026

Additional Director-II
Directorate of, Urban Local Bodies,
Haryana, Panchkula.

DETAILS OF DOCUMENTS TO BE ENCLOSED

1. Latest passport size colored photograph. Photograph must be a recent passport size colour photograph with light background and covering 80% of the candidate's face.

2. **Scanned copy of signature of the applicant as per specification given below: -**

   a. The applicant has to sign on white paper with Black Ink pen. Please crop the portion of signature from the scanned document and upload it in the application form.

   b. The applicants must sign clearly so that the scanned image is clear and may be used for verification at a later stage.

3. Self-certified copy of the Detailed Marksheet Certificate/Degree qualification. However, the candidate having Marksheet/Degree qualification containing GPA/COPA shall upload both sides of his Marksheet/Degree qualification.

4. Self-certified copy of the experience certificate(s).

IMPORTANT INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM

1. Only online application submitted before the closing date will be accepted. Application form sent in any other form will not be entertained and deemed to be rejected.

2. The application complete in all respects will be accepted and application submitted without photograph/signature will be summarily rejected.

3. It is the responsibility of the applicant to ensure that all the details are successfully submitted online before the closing date. Department will not be responsible for any of the unforeseen circumstances.

4. Applicants, in their own interest, should check their eligibility for specific post before applying.

5. If any candidate submits fake documents/certificates and the same is observed at any stage of their engagement, strict legal action as per law will be initiated against such candidate which may include severing of their engagement.

SUBMISSION OF APPLICATION FORM

1. Applicant has to first register by entering the required details before filling the Online Application form. After successful registration, applicant will SIGN IN with his/her credentials.

2. Applicant can SIGN IN and start filling the application form.

3. On clicking the "Submit Application" button, a Unique Application Number will be generated.

URBAN LOCAL BODIES DEPARTMENT, HARYANA

There are 87 municipalities (11 Municipal Corporations, 25 Municipal Councils and 51 Municipal Committees) under the supervision of Urban Local Bodies Department in the State of Haryana. These municipalities are entrusted with the task of providing civic amenities to the urban population of the State.

Urban Local Bodies Department intends to engage 62 Taxation Experts, 76 Taxation Associates and 57 Sanitation Experts/Associates in the municipalities or other office of Urban Local Bodies Department across the State of Haryana, having requisite qualification & experience, on contract basis initially for a period of one year, further extendable to three years.

The detailed terms & conditions, number of associates, selection criteria, remuneration and prescribed application form etc. can be viewed on the website of the Department i.e.. The interested candidates can apply online only on the link https://recruitment.ulbharyana.gov.in well before 30th September 2026.

No physical applications will be entertained for such engagement.

Dated: 08.09.2026

Additional Director-II,
Directorate of Urban Local Bodies,
Haryana, Panchkula.