Advertisement No.PGI/RC/055/2026/2276 Date: 09/09/2026

RECRUITMENT NOTICE AND DETAILED GUIDELINES

INVITATION OF APPLICATIONS

Postgraduate Institute of Medical Education & Research (PGIMER), Chandigarh invites online applications from the citizens of India who fulfill the prescribed eligibility conditions for selection to 243 posts of Nursing Officer (Group 'B') **for PGIMER, Chandigarh** (as mentioned in Section 2 of this notice) on **DIRECT RECRUITMENT** basis. Important timelines will be as under:-

ITEM(S)/ Activities	TIMELINE(S)/ REMARKS
OPENING DATE FOR ONLINE REGISTRATION FOR FILLING UP OF ONLINE APPLICATION ON PGIMER's WEBSITE **www.pgimer.edu.in** (Recruitment link at Home Page)	**10.09.2026**
CLOSING DATE FOR ONLINE REGISTRATION & SUBMISSION OF ONLINE APPLICATIONS	**03.10.2026**

Information about qualifications and other eligibility criteria, pay level, application process and methodology & other terms and conditions of the recruitment is given in the succeeding sections of these guidelines.

APPLICATION FEE

Persons with Benchmark Disabilities (PwBD): **Exempted from payment of fee.**
SC/ST category: Rs.800/- plus Transaction Charges as applicable.

For all others including **General/OBC/EWS:** Rs.1500/- plus Transaction Charges as applicable.

MODE OF PAYMENT

The candidates can deposit the above application fee through online payment gateway available at the APPLICATION PORTAL using **Debit/ Credit Card/ Net Banking (Payment through UPI may be avoided).**

IMPORTANT NOTE

- Candidature of candidates not meeting the eligibility conditions will be cancelled at any stage of the recruitment process without any notice. Candidature of applicants shall be purely PROVISIONAL at all stages of the recruitment process.
- All information relating to this recruitment including Addendum/ Corrigendum/ updates if any, notice of Computer Based Test (CBT), declaration of result of CBT for short listing of candidates, subsequent eligibility notice, provisional result for selected/ waitlisted candidates, schedule of document verification and final result of selected candidates will be announced and displayed only on PGIMER's

website at **www.pgimer.edu.in**. Candidates will not be informed individually in this regard. Therefore, candidates are advised to visit regularly on **PGIMER's website** for any updates. PGIMER will not be responsible for information from other sources.

- All applicants are advised to read these Guidelines and the Help Manual carefully before starting online registration and ensure that no column is left blank and all the columns in the REGISTRATION FORM and APPLICATION FORM are filled in correctly as once registered/submitted, candidates will not be able to change the entries and their candidature will be decided accordingly. In the event of rejection of the application form due to INCORRECT entries filled by the candidate, no correspondence/request for reconsideration will be entertained.

- As per Ministry of Human Resource Development (Now Ministry of Education) Notification dated 10-06-2015, published in Gazette of India, all the diplomas/degrees/certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government, provided they have been approved by the University Grants Commission. Accordingly, **unless such Diplomas/Degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification**.

2. DETAILS OF VACANCIES, PAY SCALE & ELIGIBILITY CONDITIONS:

2.1 For PGIMER, Chandigarh:

Sr. No.	Name of the Post(s)	Post Code	Group	No. of posts & reservation	No. of posts earmarked for PwBD (out of total posts)
1.	Nursing Officer	NUR/001	B	243 (UR-99, SC-36, ST-18, OBC-66, EWS-24)	10 (OA, OL, CP, LC, Dw, AAV, SLD, MD involving OA, OL, CP, LC, Dw, AAV, SLD)
TOTAL				**243**	

Note: The Ministry of Health & Family Welfare vide letter No.V-17020/124/2017-INI-II dated 20th February, 2026 has created various categories of posts for Advanced Mother & Child (MCH) Centre at PGIMER, Chandigarh.

2.2 ELIGIBILITY CONDITIONS & PAY SCALE:

Sr. No.	Name of the Post(s)	Pay Scale (as per 7th CPC pay matrix)	Age limit	Qualification/Experience
1.	Nursing Officer	Level-7 (Rs.44900-142400/-)	18-35 years	(A) (I) B.Sc. (Hons) in Nursing from a recognized University or Institute; **OR**

Sr. No.	Name of the Post(s)	Pay Scale (as per 7th CPC pay matrix)	Age limit	Qualification/Experience
				Regular course in B.Sc. Nursing from a recognized University or Institute. **OR** Post Basic B.Sc. Nursing from a recognized University or Institute. (II) Registered as a Nurse or Nurse and mid-wife (RN or RN & RM) with State Nursing Council; **OR** (B) (I) Diploma in General Nursing and Mid-wifery from a recognized Board or Council. (II) Registered as a Nurse or Nurse and mid-wife from State Nursing Council. (III) One year experience in minimum fifty bedded hospital after acquiring the educational qualifications mentioned at B (I) above.

2.3 DETAILS OF IDENTIFICATION OF POSTS FOR PERSONS WITH BENCHMARK DISABILITIES (PwBD):

The posts for which vacancies are being advertised have been identified suitable for benchmark disabilities as notified vide Notification dated 04.01.2021 by the Ministry of Social Justice and Empowerment, Govt. of India and four percent of vacancies in the cadre strength in each group of posts i.e. Group A, B and C as per instructions of Government of India have been reserved for Persons with Benchmarked Disabilities and horizontal reservation will be provided.

Sr. No.	Name of the Post(s)	Benchmark disabilities identified suitable for the post(s) as per Govt. of India notification dated 04.01.2021
1.	Nursing Officer	a) --- b) --- c) OA, OL, CP, LC, Dw, AAV d) SLD e) MD involving (a) to (d) above

NOTE:

1. Unreserved (UR) vacancies are open to all category candidates (SC/ST/OBC/EWS), but any concession/relaxation otherwise admissible to the respective category except the prescribed concession/relaxation in the application fee will not be admissible.

2. In the category of posts, which are identified suitable for persons with benchmark disabilities, a person with benchmark disability cannot be denied the right to compete for appointment by direct recruitment against an

unreserved vacancy. Thus, a person with benchmark disability can be appointed by direct recruitment against vacancy not specifically reserved for the persons with benchmark disability, provided the post is identified suitable for persons with benchmark disability of the relevant category.

3. Further, the above vacancies are provisional and subject to variation. The competent authority reserves the right to vary the vacancy. The competent authority also reserves the right to withdraw post at any stage without assigning any reason.

4. **The crucial date of determining eligibility w.r.t. essential qualification(s), age and experience (if any) shall be the last date of submission of ONLINE APPLICATION FORM i.e. 03.10.2026. In case of issue of any corrigendum/ addendum, the crucial date of determining eligibility shall remain unchanged unless specifically mentioned so in the notices.**

5. Candidates may apply for more than one post if otherwise fulfilling the eligibility criteria. However, they will be required to pay the prescribed fee separately.

Abbreviations:- UR = Un-reserved, SC = Scheduled Caste, ST = Scheduled Tribe, OBC = Other Backward Classes, EWS = Economically Weaker Section, PwBD = Persons with Benchmark Disabilities, OA = One Arm, OL = One Leg, CP = Cerebral Palsy, LC = Leprosy Cured, Dw = Dwarfism, AAV = Acid Attack Victims, SLD = Specific Learning Disability, MD = Multiple Disabilities.

3. AGE RELAXATION:

- Upper age limit shall be determined as on last date of submission of online applications.
- Date of Birth as recorded in the Matriculation/Secondary Examination Certificate only will be accepted for determining the age and no subsequent request for change will be considered or granted.
- **No age relaxation would be available to reserved category candidates applying for unreserved vacancy.**
- Permissible relaxation of upper age limit as per Government orders for claiming age relaxation as on last date of submission of online application is as under:-

Sr. No.	Category	Age relaxation permissible beyond the Upper age limit
1.	SC/ST	5 years
2.	OBC	3 years
3.	PwBD	10 years
4.	PwBD + SC/ST	15 years
5.	PwBD + OBC	13 years

Sr. No.	Category	Age relaxation permissible beyond the Upper age limit
6.	**Central Govt. Civilian Employees**	**Group B**
	1) Central Govt. Civilian Employees fulfilling the conditions as prescribed by DoPT, Govt. of India vide OM No.15012/2/2010-Estt.(D) dated 27th March 2012 (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application.	5 years
	2) Central Govt. Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application.	8 (5+3) years
	3) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application.	10 (5+5) years
7.	**Permanent employees of PGIMER, Chandigarh** **Note:** The maximum age of the applicant under this category should be at least 02 years less than the date of superannuation / retirement prescribed for the post.	10 years
8.	**Ex-Serviceman:**	
	For appointment to vacancies in Group B posts:- **Ex-servicemen (including Emergency Commissioned Officers/Short Service Commissioned Officers)** provided applicants have rendered at least five years continuous Military Service and have been released on completion of assignment (including those whose assignment is due to be completed within six months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability attributable to military service or on invalidment. Emergency Commissioned Officers/Short Service Commissioned Officers who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificates that they would be released on selection within three months from the date of receipt of offer of appointment. **NOTE:** In order to qualify for the concession above, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defence Forces:- (**i) In case of Commissioned Officers including ECOs/SSCOs:** Army: Directorate of Personnel Services, Army Headquarters, New Delhi. Navy: Directorate of Personnel Services Naval Headquarters, New Delhi. Air Force: Directorate of Personnel Services, Air Headquarters, New Delhi. **(ii) In case of JCOs/ORs and equivalent of the Navy and Air Forces**: **Army:** By various Regimental Record Offices. **Navy:** Naval Records, Mumbai. **Air Force**: Air Force Records, New Delhi.	Five years.

NOTE:

A) Age relaxation prescribed for PwBD and departmental candidates i.e. Central Govt. Civilian Employees shall not be considered together and the age relaxation for only one category being more beneficial to the candidate will be allowed.

B) The maximum age of the applicant belonging to PwBD category after allowing the prescribed age relaxation shall not exceed 56 years on the crucial date.

EXPLANATION: An 'ex-servicemen' **means a person** –

(i) Who has served in any rank whether as a combatant or noncombatant in the Regular Army, Navy and Air Force of the India Union, and

(a) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or

(b) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or

(c) Who has been released from such service as a result of reduction in establishment; or

(ii) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; or

(iii) personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service Page 9 on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension; or

(iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1988; or

(v) Gallantry award winners of the Armed forces including personnel of Territorial Army; or

(vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

NOTE: AGE CONCESSION IS NOT ADMISSIBLE TO SONS, DAUGHTERS AND DEPENDENTS OF EX-SERVICEMEN.

4. CONDITIONS ON SEEKING AGE RELAXATION:

A. SCHEDULED CASTE (SC), SCHEDULED TRIBE (ST) & OTHER BACKWARD CLASSES (OBC):

a. All candidates, irrespective of category may be considered against UR vacancies, subject to fulfillment of parameters for UR candidates. Reserved category (SC/ST/OBC) candidates availing age relaxation will not be considered for UR vacancies. However, against the vacancies earmarked for specific categories (SC/ST/OBC), only candidates belonging to that category will be considered.

b. For availing fee concession, age relaxation and reservation, SC/ST/OBC candidates should invariably upload Caste Certificate issued by competent authorities along with his/her application form.

c. SC/ST applicants seeking fee concession, age-relaxation, reservation, etc. shall invariably submit the requisite Certificate as per format.

d. OBC applicants not covered under the Creamy Layer, as per the Standing Instructions of the Government of India as amended from time to time, seeking age-relaxation, reservation, etc. shall invariably submit the requisite Certificate as per format **(Annexure-I)**. The vacancies are being advertised in financial year 2026-27. Therefore, NCL-OBC certificate issued during financial period 2026-27 i.e. issued after 01.04.2026 will be considered valid. **Therefore, OBC candidates must ensure that they have valid OBC certificate issued from 01.04.2026 to the last date of submission of online application i.e. 03.10.2026**. Further, the OBC caste certificate must be in the format provided by the DoPT vide OM No.36036/2/2013-Estt.(Res) dated 30.05.2014. Certificate must be valid for employment in Central Government Institution. OBC candidate's eligibility will be based on castes borne in the Central List of Govt. of India. The OBC certificate should clearly show that the applicant does not belong to the Creamy Layer. Further, for OBC candidates, in addition to the submission of category certificate, a declaration in the prescribed format as per **Annexure-II** has to be furnished by the candidates during document verification, that he/she does not belong to the creamy layer. In case of not complying with these stipulations, the claim of OBC for reserved status (OBC) will not be entertained. They will, however, be treated as UR candidates (if UR post is advertised). Candidates may also note in respect of the above that their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.

B. ECONOMICALLY WEAKER SECTION (EWS):

EWS (Economically Weaker Section) vacancies are tentative and subject to further direction/clarification of GOI and are subject to outcome of any litigation pending in the court of law. The candidates seeking reservation under EWS should fulfill the criteria as prescribed by Government of India ***(Office Memorandum F.No.36039/1/2019 dated 31st January 2019 by Ministry of Personnel, Public Grievances & Pension & F.No.A11013/01/2019 dated 28th February 2019 by Ministry of Health & Family Welfare, Government of India)*** and not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs.8.00 lakh (Rupees Eight Lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:

i. 5 acres of agricultural land and above;
ii. Residential flat of 1000 sq. ft. and above;

iii. Residential plot of 100 sq. yards and above in notified municipalities;
iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued from 01.04.2026 to 03.10.2026 by any one of the following authorities in the prescribed format as given in **Annexure-III** shall only be accepted as proof of candidate's claim as belonging to EWS:

a) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional' Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner

b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate

c) Revenue Officer not below the rank of Tehsildar and

d) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

INCOME & ASSET Certificate must be in the format as mentioned in the Annexure-III. The crucial date for submitting the income and asset certificate shall be the closing date for submission of online applications. If the candidates belong SC/ST/OBC (Central List), they are not eligible to apply under EWSs category. The Institute shall verify the veracity of the Income and Asset certificate submitted by the candidate. If a candidate gets appointment on the basis of false claim of EWS, his/her services shall be terminated without assigning any further reasons and without prejudice to such further action as may be taken under provisions of the Indian Penal Code of fake/ false certificate. Candidates may also note in respect of the above that their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.

A candidate belonging to EWS will not be denied the right to compete for appointment against an unreserved seat. Candidates belonging to EWS who are selected on the basis of merit and not on account of reservation, will not be counted towards the quota meant for reservation.

Where any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies shall not be carried forward to the next recruitment year as backlog. **Hence, other category candidates are also allowed provisionally to apply**

for EWS posts subject to condition that they will be considered for EWS posts as UR candidate only if EWS category seat is otherwise not filled. However, there shall be no relaxations available which are otherwise permitted under their specific categories.

C. PERSONS WITH BENCHMARK DISABILITY (PwBD):

1) Only those Persons with Benchmark Disabilities (PwBD) who are having benchmark disabilities (minimum 40%) are eligible for fee concession and age-relaxation.

2) They shall invariably submit the requisite certificate, otherwise, their claim for PwBD status will not been entertained. The certificate of disability issued under the Rights of Persons with Disabilities (RPWD) Act, 2016 will also be valid.

3) The certificate of disability, in the event of selection of the candidate to any post, will be subject to such verification/ re-verification as may be decided by the competent authority. Certificate issued by the Medical Practitioner, Hospital or any other Institution not authorized by the Central or the State Government will not be considered. **The disability of finally selected candidates would be verified by a Medical Board of the Institute specifically constituted for this purpose to ascertain his/her eligibility and suitability to the concerned post.**

4) **Provision of compensatory time and Assistance of Scribe**:

   a) As per instructions/guidelines issued by the Government of India vide OM No.34-02/2015-DD.III dated 29.8.2018 modified vide corrigendum F.No.34-02/2015-DD.III(pt) dated 8.2.2019, OM No.29-6/2019-DD-III dated 10.08.2022 and OM No.P-13013/75/2023-Policy-DD-III dated 01.08.2025, the facility of Scribe / Reader / Lab Assistant and extra time would be allowed to a person with benchmark disability in category of blindness, locomotor disability (both arm affected) & cerebral palsy subject to such requests being made **to the PGIMER while filling up the online application form.**

   b) In case of other categories of persons with benchmark disabilities, the provision of scribe will be provided on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/ her behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government health care institution as per proforma at **Annexure-IV**.

   c) Suitable provisions for information regarding use of scribes by the blind candidates and candidates with Locomotor Disability including Cerebral Palsy and others PwBD candidates have been made in the online application itself. **For engaging the scribe, candidates will have to fill in the necessary details and response in this regard in the online APPLICATION FORM and intimate the PGIMER through email id: aorcpgi@gmail.com at the time while filling ONLINE application form. In the absence of any such information in the application form and advance intimation as mentioned above, no request for engagement of a scribe in the**

examination shall be entertained. Engagement of scribe will be subject to the following conditions:

i) Candidates will have to arrange for the scribe on their own level. No scribe will be arranged by PGIMER.

ii) The qualification of the scribe should be atleast matriculate or one-step below the qualification prescribed under rules of the concerned post for which the candidate is going to take examination. In addition, the scribe has to produce a valid ID proof in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at **Annexure-V (A & B)**. In case, subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/ her right to the post and claims relating thereto.

iii) The scribe so arranged should not himself/herself be the candidate for the same test for which the candidate is appearing. Also, same scribe should not be engaged for more than one candidate. The scribe and the candidate shall give a declaration to this effect. Any violation, if detected at any stage, will render both candidate and scribe disqualified.

iv) Separate Call Letter will be issued to the scribe accompanying the candidate. and the same shall be signed by both candidate and scribe. Scribe should bring passport size photograph.

v) The candidate shall be responsible for any misconduct on the part of the scribe brought by him/her during the test.

vi) Candidates availing the assistance of a scribe shall be eligible for compensatory time of not less than 20 minutes for every hour of the test. In case the duration of the examination is less than an hour, then duration of compensatory time would be allowed on pro-rata basis subject to a minimum of 5 minutes and in the multiple of 5.

vii) PwBD candidates who are eligible for use of scribe but do not avail the facility of scribes, will also be given compensatory time of 20 minutes per hour of Test.

viii) The change of scribe will not be allowed. However, in case of emergency, the same will be allowed only upon production of valid proof for emergency necessitating change and the same will only be allowed upon filling the relevant details including pasting of photograph of the new scribe as per **Annexure-V (A & B)**.

D. CENTRAL GOVERNMENT CIVILIAN EMPLOYEES APPLICANTS:

(i) Age relaxation will be admissible to the Civilian employees working under the Central Government. The Central Government Civilian Employees having rendered not less than 03 (three) years continuous service on regular basis (and not on ad-hoc /project contract basis) as on closing date of submission of online applications of the Notice are eligible for age relaxation for posts which are in the same line or allied cadres and where a relationship could be established that a service already rendered in a

particular post will be useful for efficient discharge of the duties of post. Further, he/she should remain in Government Service holding civil post till the Offer of Appointment against the current advertisement is received.

(ii) For claiming the benefit of age relaxation, they shall invariably submit, the requisite Certificate as per Format at **Annexure-VI** from the Competent Authority and also submit a Declaration as and when called for by the PGIMER, otherwise their claims for age-relaxation shall not be considered. Further, they would require furnishing "**NO OBJECTION CERTIFICATE**" from their EMPLOYER, failing which their candidature is liable to be cancelled at any stage of recruitment process.

NOTE: Candidates working in Government/ Semi or Quasi Government, Government enterprises or Government funded autonomous institutions are mandatorily required to furnish **NO OBJECTION CERTIFICATE** from their present employer. Candidates should note that in case a communication is received from their employer by the PGIMER withholding permission to the candidate applying for or appearing in the Test at any stage of recruitment process, their applications shall be rejected and candidature shall be cancelled.

5. SELECTION PROCEDURE, EXAMINATION & SYLLABUS :

A. Scheme of examination:

(i) Candidates who have successfully submitted their online application will be allowed to appear in the online computer based test (CBT). The scheme of examination will be as under:

Sr. No.	Posts	Computer Based Test (CBT)			Total marks
		No. of MCQs	Duration (minutes)	Marks	
1.	Group 'B'	100	100	100	100

The minimum qualifying / eligibility criteria for CBT will be 40% marks for General/EWS category and 35% marks for SC/ST/OBC categories. For Persons with Benchmark Disabilities, the minimum qualifying criteria shall be as per that prescribed for his/her caste category (General/SC/ST/OBC). In case of reserved category candidates applying for unreserved (UR) post, the minimum qualifying criteria shall be 40% for all categories.

(ii) The Computer Based Test (CBT) in **English** language only comprising of multiple choice questions (objective type) shall be held on all India basis **at examination cities** mentioned in the succeeding paragraphs. Each question shall carry one (01) mark. There will be negative marking to the extent of 0.25 marks for each wrong answer to the objective type questions in the CBT. The venue and time of CBT will be as per the details appearing on the Admit Cards. Candidates will be informed about the availability of the Admit Cards through a notice which will be displayed on the PGIMER's website.

(iii) The marks of Computer Based Test secured by all candidates will be displayed on the website of the Institute after declaration of final selection result for the post(s) concerned for information of all candidates.

B. Scheme of short listing of candidates:

On the basis of Computer Based Examination, candidates who qualify the exam as per the above prescribed minimum qualifying criteria will be shortlisted category wise (in respect of the categories for which posts have been advertised) for further recruitment process i.e. scrutiny of their applications and documents verification to decide their eligibility as per applicable recruitment rules of the concerned post, if any by using the below mentioned criteria:

> Number of candidates that will be short listed = 3 × No. of post advertised + ties (plus reserved category candidates securing marks above the cut off for unreserved category) i.e. for each advertised post, three candidates (plus ties) will be shortlisted.

The result of the online computer based test for short listing of the candidates will be uploaded through a notice on the website i.e. www.pgimer.edu.in of the Institute possibly within fifteen days of the date of holding the examination.

It is however, made clear that success in the examination confers no right of appointment unless it is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.

C. Scrutiny of applications: The applications of the shortlisted candidates along with documents uploaded by him/her will be scrutinized w.r.t. the applicable recruitment rules of the post to decide his/her eligibility for the post. Accordingly, an eligibility notice will be uploaded on the website of the Institute.

The eligibility of the shortlisted candidates will be decided solely on the basis of scrutiny of entries filled and documents uploaded by him/her in the ONLINE APPLICATION FORM. **If any application is found without uploading requisite supporting documents and other relevant information, the candidate himself/herself shall be responsible for that and his/her candidature would be liable to be cancelled due to lack of proper or correct documents/information and no further correspondence in this regard will be entertained**. Therefore, candidates are advised to exercise due care while furnishing his/her details in the application form as no correspondence/ representation in this regard will be entertained.

Note: Candidates should note that the experience certificate(s) in support of the experience wherever prescribed should be dated on or before the closing date for submission of online application and should reveal clearly the period ("from" to "to") during which the concerned person has worked on the mentioned post(s), nature of duties performed, pay scale, etc. The experience certificate submitted by the candidate should be issued by the competent authority of concerned organization and also contain proper reference no. and issuance date. Candidates should also note that the experience obtained after acquiring the essential qualification would only be reckoned for deciding eligibility.

D. Interview: For Group 'B' (Non-Gazetted) posts, the Government of India has dispensed with the holding of interview, so there will be no interview

for these posts and the candidates will be selected on the basis of merit in the CBT only.

E. Provisional result (selected/ waitlisted): For Group 'B' posts, result will be compiled for candidates who have been declared eligible/ provisionally eligible by the scrutiny committee. Accordingly, based on merit in the CBT, a provisional result of selected/ waitlisted candidates will be declared.

F. Document Verification: The provisional selected/ waitlisted candidates would be called to appear personally for document verification with originals on a day and time to be intimated to them through a notice on the Institute's website. During document verification, candidates will also be required to submit the following certificates/documents/testimonials:-

i) Print out of the online application form.
ii) Self attested /attested copy of certificate alongwith mark sheet of Matric, 10+2 and other higher qualification as per requirement of the recruitment rules of the post concerned.
iii) Self attested/attested copy of experience certificate(s), wherever required.
iv) No Objection Certificate from the present employer in case a candidate is working in Govt./Semi Govt./Autonomous Body etc.

A candidate who claims change in name after matriculation on marriage or remarriage or divorce, etc. the following documents shall be submitted:

a) In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;

b) In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.

c) In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.

d) In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.

G. Final selection: After document verification, candidates whose certificates in support of their age, educational qualification and experience, etc. will be in order, would be finally selected on merit only based on the marks obtained in the CBT.

In case, during the stage of Scrutiny of documents/final Document Verification, the Institute observes that the vacancy(ies) for a particular category of post(s) is/are not getting filled up completely, an additional

number of candidates who have qualified in the Computer Based Examination, in the order of merit, shall be called **only for one more time, at the discretion of the Institute** for filling up the number of vacancy not getting filled up.

H. Examination Centres:

(i) Applicants should indicate his/her choice of city of examination at the time of filling online application form. The city of examination shall be allotted on first-come first-serve basis subject to availability of nodes in respective city.

(ii) The city of examination once chosen and allotted will not be changed and any request in this regard will not be entertained. **Applicants should therefore indicate the choice of city with utmost care.** Applicants are advised to complete the process of online application at the earliest without waiting for the last date, to avoid not getting the city/centre of their choice.

LIST OF CITIES WHERE EXAMINATIONS ARE LIKELY TO BE HELD

S. No.	NAME OF CITIES	STATE
1.	Agra	Uttar Pradesh
2.	Ahmedabad	Gujrat
3.	Ambala	Haryana
4.	Amritsar	Punjab
5.	Bathinda	Punjab
6.	Bengaluru	Karnataka
7.	Bhopal	Madhya Pradesh
8.	Bilaspur	Himachal Pradesh
9.	Chandigarh/Mohali	Chandigarh/Punjab
10.	Dehradun	Uttarakhand
11.	Delhi/NCR	Delhi/NCR
12.	Guwahati	Assam
13.	Haldwani	Uttarakhand
14.	Hamirpur	Himachal Pradesh
15.	Hyderabad	Telangana
16.	Jammu	Jammu & Kashmir
17.	Kangra	Himachal Pradesh
18.	Kanpur	Uttar Pradesh
19.	Kolkata	West Bengal
20.	Kullu	Himachal Pradesh
21.	Kurukshetra	Haryana
22.	Lucknow	Uttar Pradesh
23.	Nagpur	Maharashtra
24.	Palampur	Himachal Pradesh
25.	Patiala	Punjab
26.	Patna	Bihar
27.	Phagwara	Punjab
28.	Roorkee	Uttarakhand
29.	Una	Himachal Pradesh

Note: While PGIMER Chandigarh shall make all possible efforts to allocate candidates in the cities chosen by them, however due to technical, logistic and other unforeseen reasons including non-availability of sufficient

number of Examination Centres or Candidates in that city or natural calamities etc., some centres may be cancelled. Under such circumstances, PGIMER Chandigarh shall re-allocate these candidates to alternate centres. Such decisions shall be binding on the candidate.

I. Syllabus:

The syllabus of online computer based test will be in accordance with the prescribed educational qualification/ professional course and experience as mentioned in recruitment rules for the respective post and may include questions on such topics as he/she has studied/practiced during the prescribed educational qualification/ professional course.

J. Resolution of Tie Cases:

In cases, where more than one candidate scores equal aggregate marks, the tie will be resolved by the following method:-

I. First by using number of wrong answers / negative marks in the objective type examination wherein the candidate(s) with less wrong answers / negative marks will be placed higher.

II. If not resolved by (i) above, the date of birth will be used wherein the candidate born on an earlier date will be placed higher in merit.

III. If not resolved by (i) & (ii) above, the aggregate percentage of marks obtained in 10+2 examination will be used wherein a candidate with higher aggregate percentage (%) of marks will be placed higher in merit.

IV. If not resolved by (i), (ii) & (iii) above, the aggregate percentage of marks obtained in Matric/10th standard will be used wherein the candidate having higher percentage (%) of marks will be placed higher in merit.

B. <u>HOW TO APPLY</u>:

A. General Instructions:

(i) Candidates may apply for more than one post if otherwise fulfilling the eligibility criteria. However, they will be required to pay the prescribed fee separately.

(iii) The candidates applying for the post should first confirm their eligibility as per advertisement on the website of the Institute i.e. www.pgimer.edu.in. Candidates who do not fulfill the qualifications/eligibility conditions on cut-off date, their application shall not be accepted by the online application system.

(iii) They should also ensure that they have a valid personal e-mail ID and mobile number. Candidate should note that the e-mail ID and mobile number are to be kept active during the recruitment process. The candidates should ensure that the email ID is not shared or disclosed to anybody. In case, a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online. The e-mail ID is required for the initial registration.

(iv) Before filling up Online Application, a candidate must have his/her photograph scanned in the .jpg/.jpeg format in size between 50-80 KB.

(v) All eligible candidates willing to apply in response to this advertisement notice should visit PGIMER website www.pgimer.edu.in and register himself / herself before the last date for registration of application form.

(vi) Candidate should fill in the Online Application with utmost care and by following the instructions step by step. Candidate should fill in the Online Application form correctly. Incorrect filled application form may leads to rejection.

(vii) Please read the instructions and procedures carefully before you start filling the Online Application Form and check all the particulars filled up in application form after getting the printout to ensure the correctness of information and upload all documents before finally submitting the application.

(viii) No offline application form or copy of downloaded application form will be accepted by the PGIMER.

(ix) The decision of the Institute in all matters relating to acceptance or rejection of an application, eligibility/ suitability of the candidates, mode and criteria for selection etc will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

(x) The Institute does not scrutinize the documents at the time of submission of online application and the same are to be checked only at the time of Scrutiny. If on verification or at any stage starting submitting application form till appointment and any time even after appointment, it is found that any candidate does not fulfil any of the eligibility condition or it is found that the information furnished is false or incorrect, his/ her candidature will be cancelled and he/ she will also be liable to be criminally prosecuted. This is irrespective of whether the candidate was benefitted by furnishing the false or incorrect information in his/ her application.

(xi) The cost of Application Form includes the fee for the Computer Based Test which is non-refundable and no correspondence in this regard will be entertained. The candidate is required to go through the instructions carefully and acquaint himself/herself with all requirements with regard to filling of the online application form.

B. Online Registration:

(i) After selecting the online registration, fill the mandatory details asked for step by step viz. Advt. No., Advt. Date, Name of Applicant (as per matriculation certificate), Date of Birth (as per matriculation certificate), Mobile No. & Email ID carefully as **the details filled in the REGISTRATION FORM will NOT be allowed to be changed once registered.**

(ii) It will be the responsibility of the candidate to ensure that correct details are filled in the Registration Form. The Institute will not be responsible for any incorrect information/cancellation of candidature/loss or lack of communication etc. due to wrong entries in the REGISTRATION FORM.

(iii) Acknowledgement of successful Online Registration will be forwarded to applicant‘s Registered Email ID.

(iv) Duplicate applications from any applicant will result in cancellation of all such applications. No intimation regarding such summarily rejections will be provided.

C. Filling the Online Application Form:

(i) Registered Users Click on `Applicant login’ to access the Application form with User ID and password received on your email and mobile number.

(ii) Click on the 'Go to Application Form' button and please read the important instructions carefully. The Application Form is categorized into the several sections viz. personal information, qualification(s), experience(s) and uploading of documents/ certificates. You need to fill section-wise application form. Once the mandatory details in a section are filled, you can move to the next section by clicking on Save and Next. However, you will not be allowed to navigate to next section, if mandatory information is not filled or the required documents are not uploaded. To navigate back to the previous section, you can click on the name of the previous section tab. Once you have completed the last section and then, click on Submit button, you will be re-directed to make the payment. Once payment is done, your application is considered complete. Fee will only be accepted through Net Banking/Credit Card/Debit Card.

(iii) All applicants are required to ensure that Photo/Signature and other documents are uploaded according to the instructions provided in these guidelines. Failure to do so may result in rejection of applications.

Important Note:

i. **Candidates are advised to fill their application form carefully such as Name, Father's/Mother's name, Date of Birth and Category, Qualification, marks obtained, passing year, photo, Signature, details, etc. No request for change of any particulars in the online application form shall be entertained by the PGIMER after submission of application form.**

ii. **After final submission of application form, no change will be allowed. Candidate will be responsible for any mistake in the data of application form and fees paid by him/her.**

iii. **In case candidate feels that he/she has filled up the form erroneously, he/she may apply afresh by registering again using different mobile no. and email ID. However, no request for refund of application fee for erroneously filled in application will be entertained.**

D. Documents to be uploaded with Application Form (Mandatory):

The candidates must upload legible scanned copy of their original certificates/self attested/attested copies of certificates/documents in support of their educational qualifications (from Matric onwards), certificates of detailed marks obtained in these course(s), date of birth, category certificate i.e. SC/ST/OBC/PwBD, experience(s), NOC from the present employer (if employed), etc. If a candidate fails to upload the requisite documents as above, his/her candidature will be cancelled and he/she will not be allowed to participate in subsequent stages of selection/admission process.

E. Instructions for Photographs:

(i) Please scan your Photograph (clear passport size coloured with light background) and save it in the **JPEG** format. The size of image should be between 50-80 kb.

(ii) Photograph MUST be snapped on or after 1st July, 2026.

(iii) Photograph must be taken indicating name of candidate (as in application), and date of taking photograph, as per the example given below:

Example:

Ravi Kumar
01.07.2026

IMPORTANT:

- **The photograph must be snapped indicating name of candidate and date of taking photograph.**
- **The name and date on the photograph must be clear and legible.**

(iv) Candidate **should not** wear cap, goggles etc. in the Photograph. However, spectacles are allowed.

(v) The photograph on the Application form should be **unattested.**

(vi) Application not complying with these instructions, or with unclear photograph, will be rejected.

(vii) Keep a few identical photographs in reserve for use at the time of Test/ document verification.

(viii) Any deviation or discrepancy between actual appearance at the time of examination and facial appearance in the photograph uploaded with the online application will make the candidate liable for rejection.

F. Other Important Instructions:

(i) All the candidates should ensure to take printout of application form after completing all details.

(ii) Incomplete applications will not be considered, and no correspondence will be entertained in this matter. All particulars in the application form must be entered carefully. All claims made in the application must be supported with documentary proof.

(iii) At the time of document verification, candidates will be required to produce all Original Documents in support of the documents, which were uploaded by them along with their ONLINE APPLICATION form failing which their candidature for further recruitment process will be cancelled.

(iv) Candidates in employment must forward their application through proper channel. Online Application will be treated as advance copy of the application. Application through proper channel should be sent to the Administrative Officer, Recruitment Cell of the Institute within 10 days after the last date fixed for submission of online application form.

(v) No request for a change of category applied for shall be entertained after the submission of the application.

(vi) The number of the vacancies are provisional and may vary.

(vii) **Roll Numbers/Admit Cards/Hall ticket for appearing in the computer based examination will be available for downloading to eligible candidates approximately one week before the date of examination and can be downloaded from the website by logging into their accounts on the website with their respective login-id and password. Roll Numbers / Admit Cards will NOT be sent by post. The candidates will be allowed to enter in the examination hall only on the production of the Admit Card/ Hall Ticket.**

(viii) All candidates appearing for the CBT are instructed 'NOT TO BRING' water bottle, car key (Remote), chain, any mobile phones/pager/pen/wrist watch/ring/wallets/ladies purse/ornaments (Earrings, rings, nose pins, etc.) or any other electronic device. The candidates with these articles will not be permitted to enter in the examination hall. The examination centres are not responsible for the safe custody of the belongings of the candidates and they have to make their own arrangement for their safe custody.

(ix) No TA/DA will be admissible to the candidates who will be invited for the document verification.

(x) If ineligibility is detected at any stage, candidature/selection of the candidate will be cancelled/ terminated without any notice.

(xi) Candidate must not obtain or give or attempt to obtain or give irregular assistance of any kind during the examination or further stages of recruitment; this will entail cancellation of candidature for the examination/ selection. Appropriate criminal/civil proceedings will be initiated against the candidates, if at any stage it is found that candidate have secured selection by using any unfair means.

(xii) **The result will only be declared on the Institute's website: www.pgimer.edu.in. No individual information at any stage shall be sent and hence all candidates should regularly visit the Institute's website.**

(xiii) There is no provision for re-checking/re-evaluation of the answer sheets and no query in this regard will be entertained.

(xiv) The question papers and answer keys for the online computer based test of various recruitment examinations will not be provided to the candidates (as per the Institute's policy laid down in office order Endst.No.EC/PGI/2022/16 dated 02nd February 2022). However, the candidates having any objections or concerns regarding the correctness of question(s) included in the exam that they have appeared for, may submit their objections/concerns to the Examination Cell in writing by mentioning the details of the problematic questions strictly within a period of three days positively from the date of exam. Such representations can be e-mailed to examcell.pgimer@gmail.com. They will be examined by a committee constituted for the purpose. The Committee's decision will be full and final and the same will be conveyed to the applicant(s).

(xv) PGIMER, Chandigarh reserves the right to call any candidate personally along with printed copy of the application form with uploaded documents, original certificates and photocopy of self-attested certificates along with photo, identity proof i.e. Identity Card/Driving License/Passport/Voter Card/Pan Card/ Aadhar Card, etc.

(xvi) Candidate should note that during filling up online application form, they should provide correct information regarding debarment or punishment for adopting unfair means in any examination of the Institution/Board/University, involvement in any administrative malpractice, involvement in any financial irregularity, information about pending or contemplated disciplinary proceedings and information about discharge or dismissal from any previous employer.

(xvii) The rules are subject to change in accordance with the decision of the Institute to be taken from time to time.

(xviii) In case of any guidance/information/clarification regarding the online filling of the application form and Advertisement the candidate can call at helpline No.0172-2755578, 79 on all working days from 09:30 AM to 05:00 PM.

(xix) Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Chandigarh Courts alone.

G. <u>Likely causes of rejection of application</u>:

(i) More than one application form for a particular category.
(ii) Application is incomplete and not online.
(iii) Full fee has not been deposited in the manner prescribed.
(iv) Applicant does not possess the requisite academic qualification on cutoff date.
(v) Requisite documents in support of age, academic qualification from Matric onwards has not been uploaded with the Application Form.
(vi) Candidate is overage/ underage on the cutoff date/ closing date.
(vii) Lack of essential qualification as prescribed in advertisement.

H. <u>Action against candidates found guilty of misconduct</u>:

(i) At the time of examination, if a candidate is (or has been) found guilty of:

a. Using unfair means during the examination or
b. Impersonating or procuring impersonation by any person or
c. Misbehaving in the examination hall or taking away the answer sheet from the examination hall or
d. Resorting to any irregular or improper means in connection with his/her candidature for selection or
e. Obtaining support for his/her candidature by any unfair means, and/ or not complying with instructions issued from time to time, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable:
    i. To be disqualified from the examination for which he/she is a candidate.
    ii. To be debarred either permanently or for a specified period, from any examination or recruitment conducted by the PGIMER.

Note: PGIMER, Chandigarh reserves the rights to supervise the complete selection/ recruitment process from online application to selection by way of using Biometric process and CCTV Cameras/ Videography etc. **USE OF MOBILE PHONE AND OTHER ELECTRONICS DEVICE IN EXAMINATION OF PGIMER, CHANDIGARH IS STRICTLY PROHIBITED.**

9. DISQUALIFICATIONS: No person, (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service, provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

10. CANVASSING: Canvassing in any form will disqualify the applicant.

11. GOOD MENTAL AND BODILY HEALTH OF THE CANDIDATE: A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient discharge of his / her duties except for benchmark persons with benchmark disabilities. A candidate who, after such medical examination as may be prescribed by the competent authority, is found not to satisfy these requirements, will not be appointed. Only such candidates as are likely to be considered for appointment will be medically examined.

Sd/-
DIRECTOR
PGIMER, Chandigarh

ANNEXURE–I

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARDCLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____ son/ daughter of _____ of village/town _____ _____ in District/Division _____ in the State/Union Territory _____ _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*. Shri/Smt.Kumari _____ and /or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993**.

Dated:

District Magistrate
Deputy Commissioner etc.
Seal

---

*-The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

**-. As amended from time to time.

NOTE:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

ANNEXURE–II

DECLARATION TO BE SIGNED BY OBC CANDIDATES ONLY

I ..... son/daughter of Shri ..... resident of village/town/city ..... district..... state .....certificate enclosed) hereby declare that I belong to the..... community which is recognized as a backward class by the Govt. of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Esstt(SCT)dated 8-9-1993. It is also declared that I do not belong to the Persons/Sections (Creamy Layer) mentioned in Column 3 of the Schedule of the Government of India, Department of Personnel and Training O.M.No.36012/22/93-Estt. (SCT) dated 08.09.93 & its subsequent revision through O.M.No.36033/3/2004-Estt. (Res) dated 09.03.2004, 27.05.2013, 13.09.2017.

Place…….. (Signature of applicant in running handwriting)

Date……

Note: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also for as summing that the candidate does not fall in the creamy layer.

ANNEXURE –III

Government of …….
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ Date:_____

VALID FOR THE YEAR 2026-27

1. This is to certify that Shri/ Smt./ Kumari _____ son/daughter/wife of _____ permanent resident of_____, Village/Street_____ Post Office_____ District_____ in the State/Union Territory_____ Pin Code_____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her **"family"**** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year 2025-26. His/her family does not own or possess any of the following assets***:

   i) 5 acres of agricultural land and above;
   ii) Residential flat of 1000 sq. ft. and above;
   iii) Residential plot of 100 sq. yards and above in notified municipalities;
   iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the_____ caste which is not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

Signature with seal of Officer
Name_____
Designation _____

Recent Passport size attested Photograph of the applicant.

The income and assets of the families as mentioned would be required to be certified by an officer not below the rank of Tehsildar in the States/UTs.

*** Note1:** Income covered all sources i.e. salary, agricultural, business, profession, etc.

**** Note2:** The term **"Family"** for this purpose include the person, who seeks benefit of reservation, his/her parents are siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***** Note3:** The property held by a **"Family"** in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

ANNEXURE–IV

Certificate for recommendation of scribe/reader/lab assistant and/or Compensatory Time for persons with disabilities as defined under Section 2(s) of the RPwD Act 2016 and have limitation in writing as specified in the Guidelines.

This is to certify that, we have examined Mr./Ms./Mrs. …….. (name of the candidate), S/o / D/o ……. Resident of ……. …….. (Vill/PO/PS/District/State), aged ……. Years, a person with …… (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above disability/condition. He/she requires support of scribe/reader/lab assistant/and or Compensatory Time as specified in the Guidelines, for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified)/other (to be specified), which is/are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by Examining Bodies and is valid up to _____ (it is valid for maximum period of one year or less as may be certified by the medical authority).

Signature of Medical Authority

Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government Health Care Institution
Name of Govt. Hospital/Health Care Centre with Seal

Place:
Date:

ANNEXURE –V (A)

LETTER OF UNDERTAKING FOR USING SCRIBE

NOTE: Candidates who are Visually Impaired (VI)/candidates whose writing speed is affected by Cerebral Palsy / muscular dystrophy / candidates with locomotor disability (one arm)/Intellectual disability (Autism, specific learning disability and mental illness) are eligible for Scribe. PARTICULARS OF SCRIBE PROPOSED TO BE ENGAGED BY THE CANDIDATE

Paste here recent colour Passport Size Photograph of the SCRIBE of size 3.5 cm x 4.5 cm (The colour photograph should not be more than 3 months old.

1. Name of the Candidate .....
2. Roll No .....
3. Name of Examination Centre .....
4. Qualification of Candidate .....
5. Disability Type .....
6. Name of the Scribe .....
7. Date of Birth of the Scribe .....
8. Father's Name of the Scribe .....
9. Address of the Scribe:

   (a) Permanent Address .....

   (b) Present Address .....

10. Educational Qualification of the Scribe .....
11. Relationship, if any, of the Scribe to the Candidate.....

12. DECLARATION:

i) We hereby declare that the particulars furnished above are true and correct to the best of our knowledge and belief. We have read/ been read out the instructions of the PGIMER regarding conduct of the candidates assisted by Scribe/Scribes at this examination and hereby undertake to abide by them.

ii) We do hereby undertake that the qualification of scribe is mentioned correctly and the qualification of the scribe is one step below qualification of candidate. In case, subsequently it is found qualification of scribe is not as declared by the candidate, I (the candidate) shall forfeit my right to the post and claims relating thereto.

iii) We declare that the Scribe himself/herself is not a candidate in this examination. We understand that in case it is found otherwise the candidature of both of us will be rejected.

iv) We declare that the scribe has not acted/will not act as Scribe to any other candidate of this examination.

(Signature of the Candidate)	(Signature of the Scribe)
Left thumb impression of the Candidate in the box given above	**Left thumb impression of the Scribe in the box given above**

Signature of the Observer/Office Supdt. of the Examination Centre

ANNEXURE–V(B)

Letter of Undertaking by the persons with disabilities as defined under section 2(s) of RPwD Act 2016 using the services of scribe/reader/lab assistant during examination conducted by various authorities as specified in the Guidelines

I _____, a candidate with _____ (nature of disability/condition) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____, _____ (Name of the State). My educational qualification is _____.

2. I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforementioned examination. I further declare that there is no conflict of interest of any kind that may affect the impartiality of the examination.

3. I do hereby undertake that his qualification is _____. In case, subsequently, it is found that his qualification is not as declared by the undersigned and is beyond the specified qualification for the examination as mentioned in the extant Guidelines, I shall forfeit my right to the post/position/academic seat I am competing for and claims relating thereto.

(Signature of the candidate)

(counter-signature by the parent/guardian, if the candidate is minor)

Place:

Date:

ANNEXURE–VI

(Format of certificate to be submitted by Government Employees seeking age – relaxation)

(To be filled by the Head of the Office or Department in which the candidate is working)

1. It is certified that Shri/Smt/Kum…..... Son/Daughter of Sh…….. is a regular employee of ..... (Name of Government Deptt.) holding the post of …….. in the pay scale of Rs…..... with 03 years regular/continuous service in the grade as ……..

2. There is no objection to his/her appearing for the post of ..... and during the document verification for the said recruitment.

Signature_____
Name_____
Tele.No._____
Office Seal _____

Place: _____
Date:_____

(*Please delete the words which are not applicable)